

**CHENEY RECREATION COMMISSION  
CHENEY, KANSAS**

**FINANCIAL STATEMENT  
JUNE 30, 2012**

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**BUSBY FORD & REIMER, LLC**

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CERTIFIED PUBLIC ACCOUNTANTS

**CHENEY RECREATION COMMISSION**  
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**JUNE 30, 2012**

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# BUSBY FORD & REIMER, LLC

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CERTIFIED PUBLIC ACCOUNTANTS  
INDEPENDENT AUDITORS' REPORT

**Cheney Recreation Commission**  
**Cheney, Kansas**

We have audited the accompanying fund summary statement of regulatory basis receipts, expenditures, and unencumbered cash balances of **Cheney Recreation Commission, Cheney, Kansas**, as of and for the year ended **June 30, 2012**.

Management is responsible for the preparation and fair presentation of this financial statement in accordance with the Kansas Municipal Audit and Accounting Guide as described in Note 1 to meet the financial reporting requirements of the State of Kansas. Management is also responsible for the design, implementation and maintenance of internal control relevant to the preparation and fair presentation of the financial statement that is free from material misstatement, whether due to fraud or error.

Our responsibility is to express an opinion on the financial statement based on our audit. We conducted our audit in accordance with auditing standards generally accepted in the United States of America and the *Kansas Municipal Audit and Accounting Guide*. Those standards and guidance require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free of material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statement. The procedures selected depend on auditor's judgment, including the assessment of the risks of material misstatement of the financial statement, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the entity's preparation and fair presentation of the financial statement in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. Accordingly, we express no such opinion. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the financial statement.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion.

As described in Note 1 of the financial statement, the financial statement is prepared by **Cheney Recreation Commission, Cheney, Kansas** to meet the requirements of the State of Kansas on the basis of the financial reporting provisions of the Kansas Municipal Audit and Accounting Guide, which is a basis of accounting other than accounting principles generally accepted in the United States of America.

## Cheney Recreation Commission

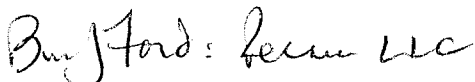
The effects on the financial statement of the variances between the regulatory basis of accounting described in Note 1 and accounting principles generally accepted in the United States of America, although not reasonably determinable, are presumed to be material.

In our opinion, because of the significance of the matter discussed in the preceding paragraph the financial statement referred to above does not present fairly, in conformity with accounting principles generally accepted in the United States of America, the financial position of **Cheney Recreation Commission, Cheney, Kansas**, as of **June 30, 2012**, or the changes in its financial position and cash flows for the year then ended.

In our opinion, the financial statement referred to above presents fairly, in all material respects, the aggregate cash and unencumbered cash balance of **Cheney Recreation Commission, Cheney, Kansas**, as of **June 30, 2012**, and the aggregate cash receipts and expenditures for the year then ended in accordance with the financial reporting provisions of the Kansas Municipal Audit and Accounting Guide described in Note 1.

Our audit was conducted for the purpose of forming an opinion on the financial statement. The summary of expenditures-actual and budget and individual fund schedules of cash receipts and expenditures-actual and budget (Supplementary Information as listed in the table of contents) are presented for analysis and are not a required part of the regulatory financial statement. Such information is the responsibility of management and was derived from and relates directly to the underlying accounting and other records used to prepare the financial statement. The information has been subjected to the auditing procedures applied in the audit of the financial statement and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the financial statement or the financial statement itself, and other additional procedures in accordance with auditing standards generally accepted in the United States of America. In our opinion, the information is fairly stated in all material respects in relation to the financial statement taken as a whole.

The 2011 Actual columns presented in the individual fund schedules of cash receipts and expenditures-actual and budget (Supplementary Information as listed in the table of contents) are also presented for comparative analysis and are not a required part of the 2011 financial statement upon which we rendered an unqualified opinion dated September 29, 2011. The 2011 financial statements and our accompanying report are not presented herein, but are available in electronic form from the web site of the Kansas Department of Administration, Office of Management Analysis and Standards at the following link <http://da.ks.gov/ar/muniserv/>. Such 2011 comparative information is the responsibility of management and was derived from and relates directly to the underlying accounting and other records used to prepare the 2011 financial statement. The 2011 comparative information was subjected to the auditing procedures applied in the audit of the 2011 financial statement and certain additional procedures, including comparing and reconciling such statement to the 2011 financial statement itself, and other additional procedures in accordance with auditing standards generally accepted in the United States of America. In our opinion, the 2011 comparative information is fairly stated in all material respects in relation to the 2011 financial statements as a whole.



Busby Ford & Reimer, LLC  
November 6, 2012

CHENEY RECREATION COMMISSION  
SUMMARY OF CASH RECEIPTS, EXPENDITURES,  
AND UNENCUMBERED CASH  
REGULATORY BASIS  
FOR THE YEAR ENDED JUNE 30, 2012

Fund	Beginning Unencumbered Cash Balance	Prior Year		Cash Receipts	Expenditures	Unencumbered Cash Balance	Add		Ending Cash Balance
		Encumbrances	Canceled				Unencumbered and Accounts Payable	Encumbrances	
General Fund	\$ 141,494	\$ 0		\$ 164,104	\$ 143,161	\$ 162,437	\$ 0		\$ 162,437
Special Purpose Funds									
Employee Benefit Fund	990	0		23,694	24,303	381	836		1,217
	<u>\$ 142,484</u>	<u>\$ 0</u>		<u>\$ 187,798</u>	<u>\$ 167,464</u>	<u>\$ 162,818</u>	<u>\$ 836</u>		<u>\$ 163,654</u>
Composition of Cash:									
						Checking Accounts			\$ 103,554
						Certificate of Deposit			60,000
						Petty Cash			100
									<u>\$ 163,654</u>

The notes to the financial statement are an integral part of this statement.

**CHENEY RECREATION COMMISSION  
NOTES TO FINANCIAL STATEMENT  
JUNE 30, 2012**

**Note 1 - Summary of Significant Accounting Policies:**

Financial Reporting Entity

**Cheney Recreation Commission** is a recreation commission established under State of Kansas statutes designed to provide recreational services in and around Cheney, Kansas. The Commission is governed by an elected five-member Board of Education. The Commission's financial statements include all funds over which the commission exercises financial responsibility. Financial responsibility includes appointment of governing body members, designation of management, the ability to significantly influence operations and accountability for fiscal matters.

**KMAAG Regulatory Basis of Presentation Fund Definitions:**

General Fund-The primary operating fund. Used to account for all unrestricted resources except those required to be accounted for in another fund.

Special Purpose Funds-To account for the proceeds of specific receipts (other than major capital projects) that are restricted by law or administrative action to expenditure for specific purposes.

Regulatory Basis of Accounting

The KMAAG regulatory basis of accounting involves the recognition of cash, cash equivalents, marketable investments, and certain accounts payable and encumbrance obligations to arrive at a net unencumbered cash and investments of a fund resulting from the difference in regulatory basis receipts and regulatory basis expenditures for the fiscal year. All recognized assets and liabilities are measured and reported at cost, unless they have been permanently impaired and have no future cash value or represent no future obligation against cash. The KMAAG regulatory basis does not recognize capital assets, long-term debt, accrued receivables and payables, or any other assets, liabilities or deferred inflows or outflows, other than those mentioned above.

The Commission has approved a resolution that is in compliance with K.S.A. 75-1120a(c), waiving the requirement for application of accounting principles generally accepted in the United States of America and allowing the municipality to use the regulatory basis of accounting.

Departure from Accounting Principles Generally Accepted in the United States of America

The basis of accounting described above results in a financial statement presentation which shows cash receipts, expenditures, cash and unencumbered cash balances, and expenditures compared to budget. Balance sheets that would have shown noncash assets such as receivables, inventories, and prepaid expense, liabilities such as deferred revenue, matured principal and interest payable, and reservations of the fund balance are not presented. Under accounting principles generally accepted in the United States of America, encumbrances are only recognized as a reservation of fund balance; encumbrances outstanding at year-end do not constitute expenditures or liabilities. Consequently, the expenditures as reported do not present the cost of goods and services received during the fiscal year in accordance with accounting principles generally accepted in the United States of America. General fixed assets that account for the land, buildings, and equipment owned by the municipality are not presented in the financial statements. Also, general long-term debt such as general obligation bonds, temporary notes, and compensated absences are not presented in the financial statements.

**CHENEY RECREATION COMMISSION  
NOTES TO FINANCIAL STATEMENT  
JUNE 30, 2012**

**Budget and Tax Cycle**

Kansas statutes require that an annual operating budget be legally adopted for the Commission. The statutes provide for the following sequence and timetable in the adoption of the legal annual operating budget:

1. Publication in local newspaper of the proposed budget and notice of public hearing on the budget at least ten days before the hearing.
2. Public hearing at least ten days after publication of notice of hearing and at least ten days before certification of the budget to the Commission.
3. Certification of the final budget to the Commission on or before August 1<sup>st</sup>.

The statutes allow for the governing body to increase the originally adopted budget for previously unbudgeted increases in revenue other than ad valorem property taxes. To do this, a notice of public hearing to amend the budget must be published in the local newspaper. At least ten days after publication the hearing may be held and the governing body may amend the budget at that time. The budget was not amended during the year.

The statutes permit transferring budgeted amounts between line items within an individual fund. However, such statutes prohibit expenditures in excess of the total amount of the adopted budget of expenditures of individual funds. Budget comparison statements are presented for each fund showing actual receipts and expenditures compared to legally budgeted receipts and expenditures.

All legal annual operating budgets are prepared using the modified accrual basis of accounting, modified further by the encumbrance method of accounting. Revenues are recognized when cash is received. Expenditures include disbursements, accounts payable, and encumbrances. Encumbrances are commitments by the Commission for future payments and are supported by a document evidencing the commitment, such as a purchase order or contract. All unencumbered appropriations (legal budget expenditure authority) lapse at year-end.

**Note 2 - Contingencies:**

**Risk Management**

The Commission is exposed to various risks of loss related to torts; theft of, damage to and destruction of assets; errors and omissions; injuries to employees; and natural disasters. The Commission carries commercial insurance for all risks of loss. Settled claims resulting from these risks have not materially exceeded commercial insurance coverage in any of the past three years.

**Note 3 - Retirement Plan**

The Commission has a Simplified Employee Pension (SEP) plan. Employees who are 21 years of age and have worked for the Commission for three of the last 5 years are eligible to participate. The Commission may contribute up to the lesser of 25% of the employees' compensation or \$5,000. The Commission contributed \$5,000 to employee SEP plans for year ended June 30, 2012.

**CHENEY RECREATION COMMISSION**  
**NOTES TO FINANCIAL STATEMENT**  
**JUNE 30, 2012**

**Note 4 - Postemployment Benefits:**

As provided by K.S.A. 12-5040, the Commission allows retirees to participate in the group health insurance plan. While each retiree pays the full amount of the applicable premium, conceptually, the local government is subsidizing the retirees because each participant is charged a level of premium regardless of age. However, the cost of this subsidy has not been quantified in these financial statements.

Under the Consolidated Omnibus Budget Reconciliation Act (COBRA), the government makes health care benefits available to eligible former employees and eligible dependents. Certain requirements are outlined by the federal government for this coverage. The premium is paid in full by the insured. There is no cost to the government under this program.

**Note 5 - Defined Benefit Pension Plan:**

Plan Description

The Commission participates in the Kansas Public Employees Retirement System (KPERS), a cost-sharing, multiple-employer, defined benefit pension plan as provided by K.S.A. 74-4901, et seq. KPERS provides retirement benefits, life insurance, disability income benefits, and death benefits. Kansas law establishes and amends benefit provisions. KPERS issues a publicly available financial report that includes financial statements and required supplementary information. That report may be obtained by writing to KPERS (611 S Kansas Ave., Suite 100, Topeka, KS 66603-3869) or by calling 1-888-275-5737.

Funding Policy

K.S.A. 74-4919 establishes the KPERS member-employee contribution rate at a minimum of 4% of covered salary. The employer collects and remits member-employee contributions according to the provisions of section 414(h) of the Internal Revenue Code. State law provides that the employer contribution rate be determined annually based on the results of an annual actuarial valuation. KPERS is funded on an actuarial reserve basis. State law sets a limitation on annual increases in the contribution rates for KPERS employers. The employer rate established by statute was 8.34% and 7.74% for the periods January 1, 2012 through June 30, 2012 and July 1, 2011 through December 31, 2011, respectively. The employer contributions to KPERS for the years ending June 30, 2012, 2011 and 2010 were \$3,277, \$2,982 and \$2,488, respectively, equal to the statutory required contributions for each year.

**Note 6 - Reimbursed Expenses:**

The Commission records reimbursable expenditures in the fund that makes the disbursement and records reimbursements as revenue to the fund. For purposes of budgetary comparisons, the expenditures are properly offset by the reimbursements.



**CHENEY RECREATION COMMISSION**  
**NOTES TO FINANCIAL STATEMENT**  
**JUNE 30, 2012**

**Note 7 - Deposits:**

K.S.A. 9-1401 establishes the depositories which may be used by the Government. The statute requires banks eligible to hold the Commission's funds have a main or branch bank in the county in which the Commission is located and the banks provide an acceptable rate of return on funds. In addition, K.S.A. 9-1402 requires the banks to pledge securities for deposits in excess of FDIC coverage. The Government has no other policies that would further limit interest rate risk.

K.S.A. 12-1675 limits the Commission's investment of idle funds to time deposits, open accounts and certificates of deposit with allowable financial institutions; U.S. government securities; temporary notes; no-fund warrants; repurchase agreements; and the Kansas Municipal Investment Pool. The Commission has no investment policy that would further limit its investment choices.

*Concentration of credit risk.* State statutes place no limit on the amount the Commission may invest in any one issuer as long as the investments are adequately secured under K.S.A. 9-1402 and 9-1405.

*Custodial credit risk – deposits.* Custodial credit risk is the risk that in the event of a bank failure, the Government's deposits may be returned to it. State statutes require the Commission's deposits in financial institutions to be entirely covered by federal depository insurance or by collateral held under a joint custody receipt issued by a bank within the State of Kansas, the Federal Reserve Bank of Kansas City, or the Federal Home Loan Bank of Topeka, except during designated "peak periods" when required coverage is 50%. All deposits were legally secured at June 30, 2012.

At June 30, 2012, the Commission's carrying amount of deposits was \$163,654 and the bank balance was \$176,326. The bank balance is held by one bank. Of the bank balance, \$176,326 was covered by depository insurance.

**Note 8 - Operating Lease**

The Commission leases a building in Cheney, Kansas. The lease for the building requires monthly payments of \$250.

Minimum scheduled lease payments under this lease for the years ended June 30 are as follows:

2013	\$3,000
2014	3,000
2015	<u>3,000</u>
Total future minimum lease payments	<u>\$9,000</u>

Expenditures for lease payments were \$3,250 for the year ended June 30, 2012.

**Note 9 - Subsequent Events:**

The Commission has evaluated subsequent events through November 6, 2012, the date which the financial statements were available to be issued.

## **SUPPLEMENTARY INFORMATION**

**CHENEY RECREATION COMMISSION**  
**SUMMARY OF EXPENDITURES - ACTUAL AND BUDGET**  
**REGULATORY BASIS**  
**FOR THE YEAR ENDED JUNE 30, 2012**

Fund	Certified Budget	Adjustment to Comply with Legal Max	Adjustment for Qualifying Budget Credits	Total Budget for Comparison	Expenditures Chargeable to Current Year	Variance - Favorable (Unfavorable)
General Fund	\$ 295,842	\$ 0	\$ 0	\$ 295,842	\$ 143,161	\$ 152,681
Special Purpose Funds						
Employee Benefit Fund	24,400	0	0	24,400	24,303	97
	<u>\$ 320,242</u>	<u>\$ 0</u>	<u>\$ 0</u>	<u>\$ 320,242</u>	<u>\$ 167,464</u>	<u>\$ 152,778</u>

**CHENEY RECREATION COMMISSION**  
**STATEMENT OF CASH RECEIPTS AND EXPENDITURES -**  
**ACTUAL AND BUDGET**  
**REGULATORY BASIS**  
**FOR THE YEAR ENDED JUNE 30, 2012**  
**(With Comparative Actual Totals for the Prior Year Ended June 30, 2011)**

<u>General Fund</u>	<u>Current Year</u>			Variance - Favorable (Unfavorable)
	Prior Year			
	Actual	Actual	Budget	
Cash Receipts				
USD Allocation	\$ 110,000	\$ 108,106	\$ 110,000	\$ (1,894)
Fees	52,126	54,380	38,000	16,380
Miscellaneous	375	905	1,000	(95)
Reimbursements	1,070	316	1,000	(684)
Concessions	0	0	500	(500)
Donations	0	0	500	(500)
Interest on Idle Funds	1,322	397	1,500	(1,103)
	<u>164,893</u>	<u>164,104</u>	<u>\$ 152,500</u>	<u>\$ 11,604</u>
Expenditures				
Director	41,396	42,272	\$ 42,272	\$ 0
Contract Labor	17,490	7,314	8,000	686
Game Officials	7,297	8,439	8,500	61
Other Labor	8,522	20,801	20,000	(801)
Insurance	5,886	6,906	7,500	594
Donations Used	0	0	2,385	2,385
Supplies	4,471	3,966	4,500	534
Electricity	3,547	2,897	2,800	(97)
Use of Facilities	0	0	4,000	4,000
Equipment	6,659	6,960	7,000	40
Transportation	1,900	3,425	3,000	(425)
Capital Improvements	4,654	0	12,000	12,000
Other	3,077	0	0	0
Publications	1,497	2,767	3,250	483
Activity Programs	18,767	19,305	20,000	695
League Fees	1,415	1,553	1,700	147
Auditor	2,000	2,150	2,200	50
Attorney	0	0	1,000	1,000
Other Utilities	4,447	4,200	5,250	1,050
Computer Technology	728	1,719	2,500	781
Staff Development	2,303	2,387	2,500	113
Concessions	0	607	1,000	393
Taxes	407	0	1,500	1,500
Long Term Capital Improvements	2,919	3,250	129,485	126,235
Miscellaneous	0	2,243	3,500	1,257
	<u>139,382</u>	<u>143,161</u>	<u>\$ 295,842</u>	<u>\$ 152,681</u>
Receipts Over (Under) Expenditures	25,511	20,943		
Unencumbered Cash, Beginning	115,983	141,494		
Prior Year Canceled Encumbrances	<u>0</u>	<u>0</u>		
Unencumbered Cash, Ending	<u>\$ 141,494</u>	<u>\$ 162,437</u>		

**CHENEY RECREATION COMMISSION**  
**STATEMENT OF CASH RECEIPTS AND EXPENDITURES -**  
**ACTUAL AND BUDGET**  
**REGULATORY BASIS**  
**FOR THE YEAR ENDED JUNE 30, 2012**  
**(With Comparative Actual Totals for the Prior Year Ended June 30, 2011)**

<u>Employee Benefit Fund</u>	<u>Current Year</u>			Variance - Favorable (Unfavorable)
	Prior Year Actual	Actual	Budget	
Cash Receipts				
USD Allocation	\$ 23,737	\$ 23,694	\$ 23,694	\$ 0
	<u>23,737</u>	<u>23,694</u>	<u>\$ 23,694</u>	<u>\$ 0</u>
Expenditures				
Kansas Unemployment Taxes	867	1,036	\$ 700	\$ (336)
Federal Unemployment Taxes	228	197	200	3
Insurance	9,000	9,500	9,500	0
Social Security and Medicare	4,670	5,293	6,000	707
KPERS	2,982	3,277	3,000	(277)
Retirement	5,000	5,000	5,000	0
	<u>22,747</u>	<u>24,303</u>	<u>\$ 24,400</u>	<u>\$ 97</u>
Receipts Over (Under) Expenditures	990	(609)		
Unencumbered Cash, Beginning	0	990		
Prior Year Canceled Encumbrances	<u>0</u>	<u>0</u>		
Unencumbered Cash, Ending	<u>\$ 990</u>	<u>\$ 381</u>		